

Daily Operations and Programme Schedules

School Hours

- **Half-Day Programme:** 7:45 a.m. – 12:30 p.m.
- **Full-Day Programme:** 7:45 a.m. – 3:15 p.m.
- **After-School Care (optional):** 3:15 p.m. – 5:15 p.m.

Arrival: We encourage students to arrive between 7:45 a.m. and 8:30 a.m. so they can settle in and enjoy the full school day. Arriving late can make it harder for children to join the classroom flow.

Dismissal: Please plan to pick up your child on time at dismissal. Families arriving after dismissal may be charged the daily after-school care fee of \$16.

Attendance: Regular attendance helps your child thrive. If your child will be absent, please let their teacher know.

Toddler Daily Schedule 2026–2027

7:45 – 8:30 a.m. | Arrival & Indoor/Outdoor Activities

Upon arrival, your child will be warmly welcomed by a member of the teaching team at the classroom entrance. Toddler Sun children enter through the red door at the front of the Montessori School of Cayman, while Toddler Garden children enter through the Toddler Garden door located on the left side of the building. To support a calm and positive transition into the school day, children may choose to begin their morning either indoors or in our Outdoor Classroom. Both environments are thoughtfully prepared each day with a variety of hands-on Montessori activities, sensory experiences, art invitations, and practical life opportunities that encourage exploration, independence, and joyful learning from the moment they arrive.

8:30 – 9:45 a.m. | Handwashing, Morning Work Cycle, Circle Time & Snack

Children begin their day by washing their hands, changing into their indoor shoes, and joining Circle Time. This includes a morning greeting, singing the Cayman Islands National Song, songs for the days of the week and months of the year, calendar activities, and selecting the day's classroom helper. A healthy snack is available throughout the uninterrupted work cycle. Whenever possible, organic produce is provided. Snack time is designed to foster independence, self-care, and positive social interactions as children prepare their own snack, practice table manners, and engage in conversation with their peers. During the work cycle, our Toddler classrooms operate an open-door policy, allowing children to move freely between Toddler Sun and Toddler Garden. This provides opportunities to choose activities that match their interests, build relationships with a wider group of peers, and learn from both teaching teams while maintaining a calm, prepared Montessori environment.

10:00 – 11:00 a.m. | Garden Time and Extracurricular Activities

Toddlers enjoy free play in the garden with outdoor toys and opportunities for spontaneous interaction. Music and Dance are Wednesday and Thursdays. Water is available at all times, and children are encouraged to wear hats while outdoors. Please note that weekly Music and Dance classes are subject to confirmation for the 2026–

2027 school year. As with all Montessori environments, our daily schedule is designed to be flexible and responsive to the developmental needs and interests of the children. While a consistent routine is maintained, activities and timings may be adjusted to best support the learning, well-being, and individual needs of the Toddler students.

11:00 – 11:30 a.m. | Lunch Preparation

Children transition indoors by changing into their indoor shoes and washing their hands before preparing for lunch. In keeping with the Montessori philosophy of fostering independence, each child sets their own place at the table by collecting a placemat, lunch box, plate, and utensils. This daily routine encourages responsibility, concentration, self-care, and confidence while helping children develop practical life skills in a calm, purposeful environment.

11:30 a.m. – 12:30 p.m. | Lunch, Half-Day Dismissal & Full-Day Nap

Lunch begins at 11:30 a.m., providing children with the opportunity to enjoy a relaxed meal while practising independence, healthy eating habits, and positive social interactions with their peers. Parents may collect half-day children from 12:00 p.m., with all half-day students to be collected no later than 12:30 p.m. Following lunch, full-day students wash their hands and prepare for a rest period. Each child has a nap mat provided by the school, creating a comfortable and consistent space for rest and relaxation. Families are asked to provide a blanket or sleeping bag, which will be sent home weekly for laundering. This quiet time allows children to recharge and supports their overall health, well-being, and readiness for afternoon learning.

2:00 – 3:15 p.m. | Afternoon Snack, Work Cycle & Dismissal

As children wake from their rest, they are offered a nutritious afternoon snack before returning to the prepared environment. They are then free to choose activities that interest them, allowing them to continue developing independence, concentration, and a love of learning through purposeful exploration and play. At dismissal, members of the teaching team accompany children to the classroom door, where they are reunited with their families. Children's belongings are placed on the shelf outside the classroom for easy collection. Families are kindly asked to check that they have collected all of their child's belongings before leaving the school.

3:15 – 5:15 p.m. | After-School Care

An After-School Care programme is available for children who remain at school after 3:15 p.m. Attendance is recorded daily, and fees are billed monthly in accordance with the school's fee schedule.

Casa Daily Schedule 2026–2027

7:45 – 9:00 a.m. | Arrival, Transition & Indoor/Outdoor Activities

Children are greeted at the classroom door by a teacher and place belongings in their cubbies. They are then invited to explore sensory activities, guided & free play, and outdoor art prepared by Casa teachers, designed to support fine motor skills, concentration, problem-solving, language, social interaction, cognitive growth, creativity, and sensory integration.

9:00 – 9:20 a.m. | Circle Time

Children gather for Circle Time, beginning with the Cayman National Song and a morning greeting. Songs, calendar work, and classroom roles (helper of the day, feeding school animals) are included. A short interactive

lesson connected to the weekly project theme follows. Families are informed of project themes through the monthly newsletter.

9:20 – 11:00 a.m. | *Snack & Morning Work Cycle*

Children independently select activities or continue with ongoing work. A healthy snack (protein, carbohydrate, and fruit or vegetable) is available throughout the Work Cycle. Organic produce is provided when possible. After eating, children wash their own dishes and rejoin the classroom activities.

11:00 a.m. – 12:00 p.m. | *Garden Time*

Children enjoy free play in the garden with access to outdoor toys and spontaneous play opportunities. Hats are encouraged, and water is available at all times.

11:45 a.m. – 12:00 p.m. | *Lunch Preparation*

Students tidy the garden, wash hands, and prepare for lunch, practicing independence, responsibility, and hygiene.

12:00 – 12:30 p.m. | *Lunch & Half-Day Dismissal*

Lunch is enjoyed in small groups with teachers, creating a calm and social mealtime environment. Half-day pick-up is available from 12:15 p.m., with all half-day children collected by 12:30 p.m. Children clean up after lunch by wiping tables and washing hands and faces.

12:30 – 12:45 p.m. | *Meditation*

A guided 15-minute meditation session helps children practice mindfulness, relaxation, and breathing techniques, preparing them for the afternoon.

12:45 – 2:45 p.m. | *Afternoon Work Cycle*

Children freely choose activities and focus on advanced Montessori materials, developing early reading, writing, mathematics, and cultural knowledge.

2:45 – 3:15 p.m. | *Preparation for Dismissal & Outdoor Time*

Dismissal takes place in the Outdoor Classroom or garden gate, where teachers bring children with their belongings. Families are asked to ensure all items are collected.

3:15 – 5:15 p.m. | *After-School Care*

Available for children remaining past 3:15 p.m. Attendance is recorded daily and billed monthly.

Special Activities

Casa students participate weekly in extracurricular lessons, including yoga, PE, Spanish, dance, and music. These are incorporated into the school day to ensure all students can attend.

Weekly music and dance classes are subject to confirmation for the 2026–2027 school year.

The schedule may occasionally be adjusted to meet student needs.